



APPLICATION FOR BUSINESS PERMIT

Date: / /

B.I.N. —

Name of Business		Area of Establishment	
Complete Business Address		No. of Employees	
Name of Owner / Corporation		Organization Kind (Sole/Partnership/Corp.)	
Address of Owner / Corporation		T.I.N.	
Nature of Business: (Please specify)		Age	Civil Status
DTI/Sec Reg. No.	Date Issued	SSS No.:	Date Issued
		Citizenship	Tell. / Cel. No.

IF PLACE OF BUSINESS IS RENTED:

Name of Lessor	
Complete Address of Lessor	
Rented Since:	
Monthly Rental	

NEW BUSINESS
Start of Operation
CAPITAL INVESTMENT
P _____

IF RENEWAL
GROSS SALES
a. _____ P _____
b. _____
c. _____
TOTAL P _____

I/We hereby certify under the penalty of perjury that the foregoing statements are true and correct to the best of my/our knowledge and belief. I/We further certify that the amount of capital invested in the business and/or the gross sales of my/our business for the previous year is correct as stated above and are reflected in the books of account of the business. We understand that any false information in this application can be a ground for disapproval of this application and/or revocation of permit of my/our business. I/We hereby authorize Mr./Ms. _____ as my/our representative to transact official business for and in my/our behalf.

Signature of Owner/President

Signature of Representative

Community Tax. Cert. No. : _____ Issued On: _____ Issued At : _____

ASSESSED / RECOMMENDED FOR APPROVAL	ASSESSMENT/PAYMENT APPROVED	APPROVED
Date: _____ DENNISE R. COLUMNA Chief, BPLO Remarks:	Date: _____ CECILIA T. TAN Municipal Treasurer Remarks:	Date: _____ LUIS A. FERRER, IV Municipal Mayor

	OFFICE	LOCATION	1ST REMARKS	BY	2ND REMARKS	BY
1	BUS. PERMIT & LICENSING	Gnd Flr.				
2	M.E.N.R.O.	3rd Flr.				
3	FIRE DEPT.	Out				
4	HEALTH CENTER	Out				
5	B.I.R.	Gnd. Flr.				
6	M.P.D.C.	Gnd. Flr.				
7	ENGINEERING OFFICE	Gnd. Flr.				
8	TREASURER'S OFFICE	Gnd. Flr.	Amt. Pd:	Date Pd.:	O.R. No.	Qtr.:

REQUIREMENTS:

- Barangay Clearance for Business
- Homeowner's Clearance for Business (if required)
- DTI / SEC Registration
- Building Permit / Cert. of Occupancy (if required)
- Locational Clearance (if required)
- SSS Clearance
- Contract of Lease (if place of business is rented)
- Gross Sales / Financial Statement (for renewal)
- Previous Receipts (for renewal)
- Previous Mayor's Permit (for renewal)
- Others _____

(Additional requirements depend on the nature of business)

" Let's Join Forces for a more progressive Gen. Trias "

