

**APPLICATION FOR PRELIMINARY APPROVAL AND LOCATIONAL CLEARANCE OF  
CONDOMINIUM PLAN**

(Date)

The Office of the MPDC  
Municipality of General Trias  
Province of Cavite

S i r :

In accordance with the Revised Rules and Regulations for Subdivision and Condominium Buyers Protective Decree (PD 957) per HLURB Board Resolution Nos. 699 dated August 20, 2001 and Mun. Ordinance 1-95, Sec. 4 of Condominium Act (R.A. No. 4726), and Provincial Ordinance No. 2003-005, I am applying for a Approval/Locational Clearance for Development of

\_\_\_\_\_  
(Name of Project)

Condominium Project having an area of \_\_\_\_\_ square meters (lot area) and containing \_\_\_\_\_ lots, located \_\_\_\_\_ ,  
(Municipality)

\_\_\_\_\_  
(Province)

Attached hereto are:

1. Two (2) sets of the Condominium Plan at any of the following scales: 1:20; 1:400; or any scales not exceeding 1:400 duly signed and sealed by a licensed Architect/Engineer.
  - (a) Site Development Plan to include parking and parks and playground layout if applicable.
  - (b) Floor Plan(s)
  - (c) Sections and Elevations
  - (d) Topographic Plan to include boundary lines, bearing and distances.
  - (e) Survey plan of the lot(s) as described in TCT(s).
  - (f) Building specification and estimated cost.
2. Vicinity Map indicating the adjoining land uses, access as well as existing facilities and utilities at least within 500 meters from the property boundaries of the project drawn to scale and duly signed and sealed by a licensed Geodetic Engineer.

3. Two (2) copies of Certified True Copy of Title(s) and Current Tax Receipt.
4. If the land is an agricultural land planted to rice and corn whether tenanted or non-tenanted, two (2) copies of MAR team/field inspection report plus affidavit of non-tenancy by the owner/developer of non-tenanted land or affidavit of waiver from tenants for tenanted lands.
5. Indorsement from the Local Government/Mayor's Office.
6. Clearances from DAR, DENR, DOH, NPC, NWRB
7. One copy of project study to include the following:
  - a. Project profile indicating among others, the development cost, total project cost, amortization schedules, sources of financing, marketability, cash flow, architectural building plans and work program/project time table;
  - b. Audited financial statement for the last 3 preceding years;
  - c. Income tax return for the last 3 preceding years.
  - d. Certificate of registration with securities and exchange Commission (SEC);
  - e. Articles of incorporation or partnership;
  - f. Corporation by laws and all implementing amendments, and
  - g. For new corporations (3years and below) Statement of capitalization and sources of income and cash flow to support work program.
8. List of names of duly licensed professionals who signed the plans and othewr similar documents in connection with the application filed indicating the following information;
  - a. Surname
  - b. First name
  - c. Middle name
  - d. Maiden name, in case of married women professional;
  - e. Professional license number, date of issue and expiration of its validity; and
  - f. Professional tax receipt and date of issue
  - g. Taxpayer's Identification Number (TIN)

Very truly yours,

\_\_\_\_\_  
Applicant

Address : \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Republic of the Philippines )  
Province of \_\_\_\_\_ ) S.S.  
Municipality/City \_\_\_\_\_ )

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_ in the City/Province of \_\_\_\_\_, Affiant exhibited to me his/her  
Residence Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_ on  
\_\_\_\_\_, 20 \_\_\_\_\_ .

\_\_\_\_\_  
Notary Public

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_