



Republic of the Philippines
Region IV-A (CALABARZON)
Province of Cavite
CITY OF GENERAL TRIAS
OFFICE OF THE SANGGUNIANG PANLUNGSOD

CITY ORDINANCE NO. 21-49 (TAX)

Author : SP Member Florencio D. Ayos
Chair, Committee on Ways and Means

Sponsors : SP Member Richard R. Parin
SP Member J-M Vergel M. Columna
SP Member Alfredo S. Ching
SP Member Gary A. Grepo
SP Member Hernando M. Granados
SP Member Jonas Glyn P. Labuguen
SP Member Clarissel J. Campaña-Moral
SP Member Jowie S. Carampot
SP Member Kristine Jane M. Perdito-Barison
SP Member Isagani L. Culanding
SP Member Walter C. Martinez
SP Member Vivencio Q. Lozares, Jr.
SP Member Reienel R. Ferrer

PRESCRIBING THE GUIDELINES AND RATES FOR AVAILING THE CREMATORIUM AND COLUMBARIUM SERVICES IN GENERAL TRIAS CITY CREMATORIUM AND COLUMBARIUM.

WHEREAS, Section 458 (a)(5)(xii) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that the Sangguniang Panlungsod shall approve measures and adopt quarantine regulation to prevent the introduction and spread of diseases;

WHEREAS, Pursuant to the City's mandate to address problems regarding burial spaces, and other related environmental and health concerns in the city, the City Government of General Trias constructed public crematorium and columbarium in the City.

WHEREAS, The operation of the General Trias City Crematorium and Columbarium takes up less land, and helps with the problem of overcrowded cemeteries, also provides affordable alternate for corpse disposal, and establish an economically viable site to remember the departed.

NOW THEREFORE, on motion of SP Member Florencio D. Ayos duly seconded by SP Member Kristine Jane M. Perdito-Barison,

Be it enacted by the Sangguniang Panlungsod of General Trias, that:

SECTION 1. TITLE - This Ordinance shall known as "General Trias City Crematorium and Columbarium Ordinance"

SECTION 2. DECLARATION OF POLICY - It is the policy of the City Government of General Trias to provide decent burial services, giving preference to the departed residents of General Trias. In line with this policy, it shall manage its facilities and infrastructures needed in the operations of its City-owned crematorium and columbarium and to fix the rate of its services.

SECTION 3. DEFINITION OF TERMS - As used in this Ordinance the following terms shall be understood as follows:

- a. **CREMATION** - the technical process, using heat and flame that reduces human remains to ashes and other residue. Cremation shall include the processing and may include the pulverization of such ashes;

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Republic of the Philippines
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CITY OF GENERAL TRIAS
OFFICE OF THE SANGGUNIANG PANLUNGSOD

Continuation...page 2 of City Ordinance No. 21-49 (Tax):

PRESCRIBING THE GUIDELINES AND RATES FOR AVAILING THE CREMATORIUM AND COLUMBARIUM SERVICES IN GENERAL TRIAS CITY CREMATORIUM AND COLUMBARIUM.

- b. **CREMATORIUM** - a facility or portion of a building in which the remains of deceased human beings are processed by cremation or a building or furnace where bodies are incinerated;
- c. **COLUMBARIUM** - refers to a building containing chambers or vaults in which urns containing the ashes of the dead are stored;
- d. **INTERMENT** - burial, or the permanent disposition of human remains by inurnment, entombment or ground burial;
- e. **GRANTEES** - any person having a right to the use of a niche, crypt, unit, lot, plot or part thereof, in the mausoleum or columbarium of the patrons or clients of burial service;

SECTION 4. THE GENERAL TRIAS CITY CREMATORIUM AND COLUMBARIUM - The General Trias City Crematorium and Columbarium are hereby established at Barangay Buenavista III, City of General Trias Cavite.

SECTION 5. IMPOSITION OF FEES/RATES FOR CREMATION SERVICE AND AVAILMENT OF COLUMBARIUM - For its operation, it shall charge the following rates inclusive of the urn for the deceased:

TYPE OF SERVICE	CORRESPONDING AMOUNT
A. CREMATION	
1. Residents	Php 5,000.00
2. Non-Residents	Php 15,000.00
B. COLUMBARIUM	
1. For bottom rows (1 st and 2 nd row)	Php 2 000.00/year
2. For middle and top rows (3 rd , 4 th and 5 th row)	Php 3 000.00/year
Columbarium Vault Interment Fee	Php 1 000.00

SECTION 6. ADMINISTRATIVE PROVISION - The following guidelines and policies shall be observed on the use and availment of crematorium and columbarium services:

- a) Residents and non-residents may be allowed to avail the crematorium and columbarium services;
- b) For residents to avail the crematorium services worth Five Thousand Pesos (Php 5 000), the deceased must be a registered voter of the City or either parent is a registered voter of the City, if the deceased is a minor; The same requirement shall also apply to those who will avail of the columbarium services specified in letter B of Section 5 of this Ordinance;
- c) The contract period for the columbarium units shall be one (1) year, subject to renewal upon approval of the City Government and payment of Columbarium Unit Renewal Fee;
- d) The City Government shall execute a Deed of Usufruct for every columbarium unit availed. The rights, responsibilities and privileges under the Deed of Usufruct are not transferrable or assignable;

CONTINUED ON NEXT PAGE.



Republic of the Philippines
Region IV-A (CALABARZON)
Province of Cavite
CITY OF GENERAL TRIAS
OFFICE OF THE SANGGUNIANG PANLUNGSOD

Continuation...page 3 of City Ordinance No. 21-49 (Tax):

PRESCRIBING THE GUIDELINES AND RATES FOR AVAILING THE CREMATORIUM AND COLUMBARIUM SERVICES IN GENERAL TRIAS CITY CREMATORIUM AND COLUMBARIUM.

- e) In the event that the lease contract becomes expired and not renewed, the unclaimed urn in the columbarium shall be removed and transferred to a designated area to allow the relatives to claim the urn after payment of arrears and storage fee of Two Hundred Pesos (Php 200.00) per year. For purpose of this provision, the City Government is mandated to construct storage as herein provided.
- f) Full payment of the cremation service and lease of columbarium vaults for a year and submission of complete documentary requirements must be made before cremation and interment is allowed;
- g) Failure to pay the remaining lease payment of columbarium vault within 3 months will force the City Government to remove the subject urn from the columbarium and deposit it in a designated area.
- h) All payments must be made to the City Treasurer's Office;
- i) A lead time of two (2) working days must be observed before the actual date of cremation and interment in order to give ample time for necessary preparations of the columbarium vault. Schedule for cremation and interment shall be on a first come, first serve basis. Reservation of schedules shall not be allowed;
- j) The following documentary requirements must be submitted before interment is allowed:

- Fully accomplished and signed Application Form;
- Photocopy of birth certificate for single applicants or photocopy of marriage contract for married individuals;
- Photocopy of valid government identification card (ID) bearing the place of residence. A barangay certification will be required if the ID does not bear the place of residence;
- Photocopy of Voter's ID or Voter's Registration Record;
- Registered death certificate of the deceased to be interred or remains to be transferred;
- Transfer Permit in the case of deceased individuals who died outside the territorial jurisdiction of the City;
- Urn Transfer Permit or Permit to Open Vaults in case the remains of deceased individuals to be transferred is from other burial places; and
- Police Report for deceased individuals who died of circumstances involving crime, and
- Certificate of Cremation.

SECTION 7. IMPLEMENTING AGENCIES - The following City Government offices with the corresponding functions enumerated herein shall be responsible for the effective implementation of this Ordinance:

- a) Local Economic and Investment Promotions Office (LEIPO)
- Accepting, evaluating and processing applications for availment of crematorium and columbarium services;
 - Explaining existing rules and regulations to applicants;
 - Preparing order of payments for crematorium and columbarium service fee, renewal fee and penalties;
 - Keeping records of applicants and grantees;
 - Preparing and sending of notices to grantees; and
 - Submitting of reports to the Local Chief Executive;

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Republic of the Philippines
Region IV-A (CALABARZON)
Province of Cavite
CITY OF GENERAL TRIAS
OFFICE OF THE SANGGUNIANG PANLUNGSOD

Continuation...page 4 of City Ordinance No. 21-49 (Tax):

PRESCRIBING THE GUIDELINES AND RATES FOR AVAILING THE CREMATORIUM AND COLUMBARIUM SERVICES IN GENERAL TRIAS CITY CREMATORIUM AND COLUMBARIUM.

- b) City Treasurer's Office - Accepting payments for availment of Crematorium and Columbarium services
- c) City Engineer's Office
- Scheduling of cremation and interments, preparing Order of Payments;
 - Accepting and processing applications for cremation;
 - Facilitating cremation and interments; and
 - Maintaning and securing of the General Trias Crematorium and Columbarium facilities;

SECTION 8. SEPARABILITY CLAUSE - If, for any reason, any provision, section or part of this Ordinance is declared not valid by a Court of competent jurisdiction or suspended or revoked by the authorities concerned, such judgement shall not effect or impair the remaining provisions, sections or parts which shall continue to be in force and effect.

SECTION 9. REPEALING CLAUSE - All ordinances, rules and regulations or parts thereof, in conflict with, or inconsistent with any provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 10. EFFECTIVITY -This Ordinance shall take effect upon approval and after posting in three (3) conspicuous places within the City.

APPROVED under THIRD/FINAL READING on 22 JULY 2021.


JONAS GLYNN P. LABUGUEN
SP Member


GARY A. GREPO
SP Member


CLARISSSEL J. CAMPAÑA-MORAL
SP Member


JOWIE S. CARAMPOT
SP Member


KRISTINE JANE M. FERDITO-BARISON
SP Member


ISAGANI L. CULANDING
SP Member


J-M VERGEL M. COLUMNA
SP Member


WALTER C. MARTINEZ
SP Member


FLORENCIO D. AYOS
SP Member


VIVENCIO Q. LOZARES, JR.
SP Member


RICHARD R. PARIN
SP Member


HERNANDO M. GRANADOS
SP Member


ALFREDO S. CHING
SP Member/LNB President


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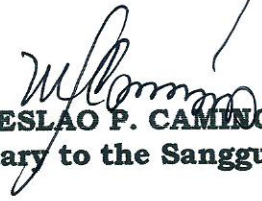
Republic of the Philippines
Region IV-A (CALABARZON)
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CITY OF GENERAL TRIAS
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Continuation...page 5 of City Ordinance No. 21-49 (Tax):

PRESCRIBING THE GUIDELINES AND RATES FOR AVAILING THE CREMATORIUM AND COLUMBARIUM SERVICES IN GENERAL TRIAS CITY CREMATORIUM AND COLUMBARIUM.


REINEL R. FERRER
SP Member/SKF President

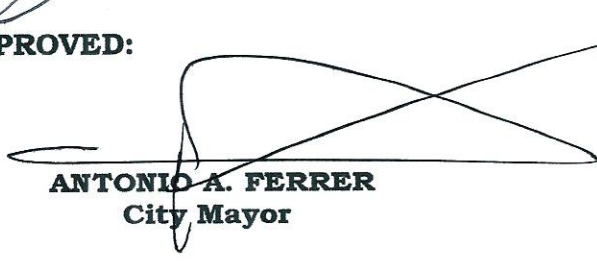
CERTIFIED TRUE AND CORRECT:


WENCESLAO P. CAMINGAY
Secretary to the Sanggunian

ATTESTED:


MAURITO C. SISON
City Vice Mayor/Presiding Officer

APPROVED:


ANTONIO A. FERRER
City Mayor



wpc/kva/app/dga